

**SIDELETTER OF AGREEMENT
BETWEEN THE
TOWN OF LOSGATOS AND POLICE OFFICERS' ASSOCIATION
MAY 17, 2020**

In consideration of the 2020 COVID-19 Pandemic that has resulted in the limitation of POA members to use vacation leave, the Town will allow a 100 hour increase in the vacation accrual maximum cap (from 344 hours to 444 hours) effective with the pay period beginning May 17, 2020 and continuing until the scheduled cash out on June 4, 2021. The cash out amount for June 2021 will be elected by individual employees in December 2020. The vacation accrual maximum cap will be returned to 344 hours on June 4, 2021. If an employee's vacation balance is still above 344 hours after the cash out in June 2021, the hours will remain in the employee's vacation leave bank for future use or cash out but accruals will not resume until the balance is below 344 hours.

The parties agree that the preceding language temporarily modifies the maximum accrual of vacation hours as indicated in **Section 23. Vacation Schedule** of the 2018-2021 Memorandum of Understanding.

FOR POA:

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Erin Lunsford

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Erin Lunsford, Police Sergeant

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Kevin Elliott

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Kevin Elliott, Police Sergeant

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Bill Hoyt

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Bill Hoyt, Police Corporal

TOWN OF LOS GATOS:

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Laurel Prevetti

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Laurel Prevetti, Town Manager

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Arn Andrews

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Lisa Velasco, Human Resources Director

APPROVED AS TO FORM:

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Robert W. Schultz

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Town Attorney